



## Pergola Party Contract

- Credit card due at time of signed contract.
- Once contract is signed minimum money due is guaranteed. No refunds will be given for cancellations within a week of event. Cancelled or no shows will result in credit card being charge ½ the minimum guarantee.
  - 12-17 people require a \$500 minimum guarantee check before tax and gratuity. (Time limited to 4 hours).
  - 18-25 people require a \$750 minimum guarantee check before tax and gratuity. (Time limited to 4 hours).
- Final payment is due the day of your event in either cash or credit card.
- Final head count is due 1 week prior to the event.
- No split checks.
- 8% sales tax and 20% Gratuity will be added to the total amount.
- Party cannot exceed 25 people.
- No outside food or beverage allowed except for approved desserts. **Any outside alcoholic beverages brought in will result in immediate shut down of your event.**
- **Any underage drinking will result in immediate shut down of your event.**
- Any kind of decorations are allowed except for confetti.
- Children under the age of 13 **MUST** be always supervised by an adult.
- Any destruction of property will result in a replacement fee for the damaged property. Responsibility for the fee is the party host.
- All games are based on a first come first serve basis.

**Guest Name** \_\_\_\_\_ **Event Name** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Date of Event** \_\_\_\_\_

**Time** \_\_\_\_\_ **Number of Guests** \_\_\_\_\_

**Credit Card #** \_\_\_\_\_ **Exp** \_\_\_\_\_

**Party Host Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Manager Signature** \_\_\_\_\_